



**LOUISIANA**  
DEPARTMENT of REVENUE

## Video Gaming Device Shipment Notification

Louisiana Department of Revenue  
Office of Charitable Gaming  
P.O. Box 98502  
Baton Rouge, LA 70884-9502  
Phone: 1-800-562-9235  
www.ocg.louisiana.gov

This form must be submitted to the Office of Charitable Gaming at least three (3) working days prior to the date of shipment. The devices must be shipped within ten (10) days of receiving approval from the Office. Use a separate form for each destination address. Attach additional pages if necessary. This approved form must be in the possession of the carrier during shipment of the listed devices.

### Shipping Information:

Manufacturer / Distributor			License Number
Physical Address (Street, City, State, Zip Code)			Proposed Shipping Date
Carrier / Mode of Transportation			Man./Dis. FAX #
Official's Name (Print)	Signature	Date	Daytime Phone Number

### Receiver / Destination Information:

Manufacturer / Distributor	License Number
Physical Address (Street, City, State, Zip Code)	Expected Arrival Date

### Gaming Device Information:

Manufacturer	Serial Number	Model Number	Description
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**Do not write below this line. For office use only.**

☐ Approved

☐ Denied

Signature of authorized personnel	Date
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